

101. The new policy on overtime compensation
----- addresses the complaints of the
union.

- (A) effect
- (B) effective
- (C) effectively
- (D) effectiveness

102. It is difficult for management both to
satisfy ----- to discipline such a large
staff.

- (A) if
- (B) and
- (C) such
- (D) but

103. Mr. Smith ----- his weekly groceries every
Friday, so tell him what you need.

- (A) order
- (B) orders
- (C) to order
- (D) ordered

104. President Jacobson is expected to be in town
----- the meeting of industry leaders.

- (A) for
- (B) under
- (C) across
- (D) down

105. The bookshelf is too big for Andrew and
Jessie to carry by -----.

- (A) their
- (B) them
- (C) themselves
- (D) their own

106. You will need your order tracking
number to confirm the ----- of your gift
on the website.

- (A) deliver
- (B) delivery
- (C) deliverer
- (D) delivered

107. Janet Evans is expected to replace Mr.
Bowers ----- CEO of Fabrics US following
his retirement.

- (A) as
- (B) like
- (C) about
- (D) but

108. For the renovation of the main stairway,
please enter through either the elevator
----- the back stairwell.

- (A) or
- (B) with
- (C) into
- (D) not

109. Most people shop for their home building supplies at Jay's Lumber Yard because they offer satisfaction guarantees on ----- orders.

- (A) any of
- (B) each
- (C) all
- (D) every

113. Rental prices of our condos are ----- to property availability and can change at the owner's discretion.

- (A) subject
- (B) public
- (C) plain
- (D) general

110. ----- the Chinese buffet restaurant is in the center of the financial district, it is always busy with businessmen at lunch.

- (A) Therefore
- (B) But
- (C) Despite
- (D) Since

114. Mrs. Dowry is ----- to receive the award of public relations officer of the year.

- (A) pleasure
- (B) pleased
- (C) pleasing
- (D) please

111. Because the banquet budget was ----- calculated, the planning committee had to choose a less expensive catering service.

- (A) inaccuracy
- (B) inaccurate
- (C) inaccurately
- (D) inaccuracies

115. Recent surveys of college undergraduates indicate ----- most students plan to major in business, economics, or engineering.

- (A) which
- (B) that
- (C) what
- (D) those

112. After we have received authorization from the head office, we will send ----- the employment contract to sign.

- (A) she
- (B) her
- (C) hers
- (D) herself

116. In an unprecedented ----- of kindness, the local library donated hundreds of children's books to orphanages across the city.

- (A) act
- (B) progress
- (C) chance
- (D) number

117. A newly implemented management system is responsible for ----- sales at the retail store.
- (A) increase
(B) increases
(C) increased
(D) increasingly
118. Check the batteries of your fire alarms ----- to keep up with safety regulations.
- (A) avoidably
(B) regularly
(C) lately
(D) highly
119. Any requests for vacation time must have the ----- of the general manager.
- (A) approve
(B) approved
(C) approval
(D) approvingly
120. For those who wish to join the summer internship, the ----- for turning in applications is April 16 at 10 A.M.
- (A) calendar
(B) intention
(C) admission
(D) deadline
121. ----- Brigg Electric has its headquarters in Los Angeles, it has branches throughout the continental US.
- (A) Although
(B) Until now
(C) Or else
(D) Thus
122. Our professional reception staff ----- happy to assist you with any problems you may have while staying at our hotel.
- (A) is being
(B) are being
(C) would be
(D) have been
123. Because of an urgent personal matter, Dr. Grey's talk will be ----- until next month's gathering.
- (A) belated
(B) directed
(C) presented
(D) postponed
124. The community college has a total of twenty academic departments ----- its institution.
- (A) between
(B) because
(C) within
(D) as for

125. Human resources offers orientation seminars to ----- hired staff.
- (A) approximately
(B) recently
(C) exactly
(D) comparatively
126. The model of the bicycle you want is available for order ----- gray, silver, and gold.
- (A) in
(B) at
(C) to
(D) of
127. The town's tourist information desks are ----- by their large, bright signs.
- (A) identify
(B) identifies
(C) identity
(D) identifiable
128. The hospital has high ----- for the incoming surgeon, Dave Willis, who specializes in cardiac diseases.
- (A) expecting
(B) expected
(C) expectations
(D) expectedly
129. It is vital that employees maintain physical health for their personal benefit ----- the company's success.
- (A) even though
(B) in order to
(C) whether
(D) as well as
130. Political analyst Rober Shaw has been commended for the refreshing ----- in his essays on capitalism.
- (A) clear
(B) clearly
(C) clarity
(D) clarifies
131. Celebrations for the store's tenth ----- will include major discounts on products, free samples of food stuff, and face painting for kids.
- (A) date
(B) anniversary
(C) origin
(D) inception
132. The doctor ----- discovered the vaccine for the common cold is taking time off from his research for personal reasons.
- (A) he
(B) who
(C) some
(D) also

133. Of all the candidates for head of accounting, Mr. Lee is by far the most ----- and experienced.

- (A) conditional
- (B) requisite
- (C) secured
- (D) qualified

134. Flower deliveries are made the same day ----- orders are called in by 2 P.M.

- (A) when
- (B) even
- (C) over
- (D) while

135. The law firm's website has been ----- to increase usability for clients needing to track their cases.

- (A) progressed
- (B) relied
- (C) designed
- (D) notified

136. ----- Cheryl leaves for Japan, she should be briefed on basic business culture etiquette.

- (A) Prior
- (B) Near
- (C) Before
- (D) Past

137. During the winter owners must ensure that cars don't remain ----- for more than three days at a time.

- (A) void
- (B) idle
- (C) spare
- (D) null

138. Marshall Appliances has chosen to make a contract with a new marketing company ----- continuing its relationship with Friendly PR.

- (A) out of
- (B) except for
- (C) as to
- (D) instead of

139. Broadband Plus sent out an e-mail apology to its clients for the ----- in its wireless Internet service.

- (A) disruption
- (B) limitation
- (C) outbreak
- (D) controversy

140. ----- a number of new computer programmers will be joining the team, the director will increase the number of projects for the next year.

- (A) If so
- (B) Rather than
- (C) Owing to
- (D) Given that

Questions 141 to 143 refer to the following notice.

This is to inform you that the seminar for all department heads ----- place on Wednesday,

141. (A) took
(B) will take
(C) will have taken
(D) taking

July 15. All middle and lower management staff are ----- to attend unless they have previous

142. (A) reported
(B) favored
(C) required
(D) included

commitments.

The seminar will include topics ----- business and leadership skills, performance management

143. (A) as long as
(B) likewise
(C) nevertheless
(D) such as

planning, and the employee evaluation and feedback process. Please come to Siena room on the fifteenth floor of the Jameson Building. Don't forget to bring the seminar materials to the session.

Please contact Mr. Blake Mariano if you have any questions.

Questions 144 to 146 refer to the following letter.

I am writing in reply to your article on a French tour agency in Montpellier, France. In your article, the South France Adventures Agency was given an unfavorable review. You mentioned that its tours were conducted by inexperienced tour guides. -----, my experience with the tour agency was very good.

144. (A) Consequently

(B) However

(C) Then

(D) In addition

The guide had extensive knowledge about the history of South France, giving complete explanations and ----- questions with specifics. I would definitely ----- taking a South France Adventures tour to

145. (A) answer

(B) answers

(C) to answer

(D) answering

146. (A) mention

(B) discourage

(C) recommend

(D) consider

anyone who wishes to visit the south of France.

Sincerely yours,

Mary Brinn

Questions 147 to 149 refer to the following letter.

November 20, 2008

Ruth Dalton
2459 S. Ammons St.
Lakewood, CO 80227

Dear Mrs. Dalton,

Thank you for purchasing the full kitchen remodeling package. Your ----- of our company is highly

147. (A) patronage
(B) supervision
(C) predicament
(D) cooperation

appreciated. We hope you are delighted with the new kitchen facilities and are fully satisfied with the services and designs provided by Home Design, Inc.

We have enclosed a customer survey form. Your comments will help us ----- your future needs.

148. (A) wish
(B) meet
(C) please
(D) think

To encourage you to take part in our survey, we will enter you in a special draw for a free set of home fixtures we recently launched. All you need to do is send in the completed form by November 30 in order to be eligible for the drawing. Winners ----- on December 3.

149. (A) should notify
(B) was notified
(C) will be notified
(D) notifies

Thank you once again.

Sincerely yours,
Martin Caldwell

Questions 150 to 152 refer to the following article.

Silverline Paper Company, the biggest paper producer in the United States, will open a new factory in Regina, Canada. It officially announced its plans to ----- the new manufacturing plant at a press

150. (A) sell
(B) relocate
(C) build
(D) renovate

conference last week. The ----- is expected to cost Silverline nearly 200 million dollars.

151. (A) appeal
(B) prediction
(C) merger
(D) venture

According to Cynthia Gray, spokesperson for the company, Silverline foresees hiring 600 workers from the Regina area. "The people of Regina have been very receptive to the construction of the new factory. We are anticipating a long and successful future here," said Gray. The new plant is expected to become ----- by early next year.

152. (A) operation
(B) operating
(C) operational
(D) operate

101	C	102	B	103	B	104	A	105	C
106	B	107	A	108	A	109	C	110	D
111	C	112	B	113	A	114	B	115	B
116	A	117	C	118	B	119	C	120	D
121	A	122	C	123	D	124	C	125	B
126	A	127	D	128	C	129	D	130	C
131	B	132	B	133	D	134	A	135	C
136	C	137	B	138	D	139	A	140	D
141	B	142	C	143	D	144	B	145	D
146	C	147	A	148	B	149	C	150	C
151	D	152	C						

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